

AUTHORISATION FOR CUSTOMS CLEARANCE AND REPRESENTATION

MR/MS:

WITH PASSPORT NUMBER:

WITH RESIDENCE AT:

BY MEANS OF THIS DOCUMENT, I CONFER THE POWER OF REPRESENTATION AS BROAD AS MAY BE NECESSARY IN ACCORDANCE WITH THE LAW, TO THE CUSTOMS AGENT **CODE NUMBER**, TO DIRECTLY REPRESENT ME FOR THE PRESENTATION AND CUSTOMS CLEARANCE OF THE SHIPMENT COMPRISING:

SUNDRY MERCHANDISE.

BY MEANS OF THIS DOCUMENT I DO HEREBY DECLARE THAT THESE GOODS ARE MY PROPERTY AND ARE UNDER NO CIRCUMSTANCES INTENDED FOR SALE.

BARCELONA, ON

I, MR/MS _____ with National ID Card/Passport
no. _____

_____ and residence at _____

STATE THAT:

I have transferred my residence to Spain (the Peninsula or the Balearic Islands) and, wishing to legalise the definite importing of my personal possessions,

I DO HEREBY DECLARE THAT:

- a) The said possessions have been acquired under normal taxation conditions in the country of origin.
- b) I have not benefited from any EXEMPTION or REFUND of the taxes, on leaving said country.
- c) These have been used by me for SIX MONTHS before transferring my residence.

I UNDERTAKE TO:

- a) PAY THE RELEVANT TAXES should said possessions be TRANSMITTED, TRANSFERRED OR LEASED within a period of TWELVE MONTHS after the import with customs exemption of said possessions, in accordance with article 7 of the Council Regulation (EEC) 918/83, of 28th March 1983, relating to the establishment of a Community regime of customs exemptions (OJEC L105 of 23rd April 1983) and with article 28 Sec. 2, Prov. 6 of Law 37/1992 of 28th December, on Value Added Tax (Spanish Official Gazette of 29th December 1992), except due to justified causes to be assessed by the customs authorities.
- b) Notify the customs authorities of any change of residence in compliance with article 45.2 of Law 230/1963, of 28th December, on General Taxation (Spanish Official Gazette 313, of 31st December 1963), in accordance with the wording given to it by Law 10/1985, of 26th April (Spanish Official Gazette 101, of 27th April).

Barcelona, on

Signed

THE HEAD OF THE PROVINCIAL CUSTOMS OFFICE OF BARCELONA

DOCUMENTATION REQUIRED FOR THE IMPORTING OF PERSONAL EFFECTS:

NON EUROPEAN COMMUNITY CITIZENS:

- ORIGINAL PASSPORT OR PHOTOCOPY AUTHENTICATED BY A NOTARY
- TRANSPORT DOCUMENT.
- DETAILED AND VALUED LIST OF THE CONTENTS.
- **ORIGINAL OF THE RESIDENCE PERMIT OR THE REQUEST FOR A RESIDENCE PERMIT APPLIED IN THE TERRITORY OF SPAIN**
- **CONSULAR RESIDENCE TERMINATION CERTIFICATE INDICATING THE DATE THAT RESIDENCE WAS TERMINATED AND PERIOD OF RESIDENCE IN THE ORIGIN COUNTRY. REQUESTED IN THE ORIGIN COUNTRY.**
- DECLARATION OF COMMITMENT.
- **ORIGINAL OF THE INSCRIPTION IN THE MUNICIPAL REGISTER.**
- AUTHORISATION FOR THE CUSTOMS CLEARANCE.

SPANISH NATIONALS AND EUROPEAN COMMUNITY CITIZENS:

- ORIGINAL PASSPORT OR PERSONAL ID CARD OR COPY AUTHENTICATED BY A NOTARY.
- THE TRANSPORT DOCUMENT.
- DETAILED AND VALUED LIST OF THE CONTENTS.
- **ORIGINAL OF THE SPANISH OR CORRESPONDING EUROPEAN COMMUNITY COUNTRY CONSULAR RESIDENCE TERMINATION CERTIFICATE WHERE THE PERIOD OF RESIDENCE IS STATED (STARTING AND END DATES) OUTSIDE THE TERRITORY OF SPAIN OR THE BALEARIC ISLANDS OR CORRESPONDING EUROPEAN COMMUNITY COUNTRY.**
- DECLARATION OF COMMITMENT.
- ORIGINAL OF THE INSCRIPTION IN THE MUNICIPAL REGISTER.
- AUTHORISATION FOR THE CUSTOMS CLEARANCE

1. RESIDENCE PERMIT APPLICATION. – ONLY THE DOCUMENTARY PROOF OF APPLICATION ISSUED AND ACCEPTED BY THE COMPETENT AUTHORITY WILL BE ACCEPTED.

2. THE VAT MAY ONLY BE GUARANTEED IN CASES WHERE THE TERMINATION OF RESIDENCE HAS NOT BEEN GRANTED AND ALWAYS PRESENTING THE RESIDENCE PERMIT REQUEST.
3. IF THE CONSULAR RESIDENCE TERMINATION CERTIFICATE OR THE INSCRIPTION IN THE MUNICIPAL REGISTRY ARE MISSING, NEITHER THE VAT NOR THE CUSTOMS DUTIES MAY BE GUARANTEED, IT MAY ONLY BE IMPORTED BY PAYING THE DUTIES AND THE VAT, WITHOUT ANY RIGHT TO A REFUND.
4. IN ORDER TO BE ENTITLED TO THE RIGHT TO AN EXEMPTION FROM VAT, PROOF MUST BE PROVIDED THAT THE RESIDENCE PERIOD IN THE COUNTRY OF ORIGIN WAS IN EXCESS OF ONE YEAR. – NEITHER WORK CONTRACTS NOR THE PAYMENT OF TAXES OR ANY OTHER DOCUMENT NOT ISSUED BY AN OFFICIAL AUTHORITY (CONSULATE) WILL BE ACCEPTED.
5. ENSURE THAT YOU ARE REGISTERED WITH THE TAX AUTHORITIES.

VEHICLES

- VEHICLE DOCUMENTATION.(ORIGINAL TITLE, ORIGINAL INVOICE)
- TWO TRACINGS OF THE VIN NUMBER DRILLED ON THE CHASSIS.

IF THE VIN NUMBER IS NOT ENGRAVED ON THE CHASSIS, AN AUTHORISATION MUST BE REQUESTED FOR WITHDRAWING THE VEHICLE, AND IT WILL NOT BE AUTHORISED FOR DRIVING UNTIL THE TRACINGS HAVE BEEN DELIVERED WITHIN THE PERIOD ESTABLISHED BY THE CUSTOMS AUTHORITIES.

IMPORTANT NOTICE: CONFIRM THAT THE VEHICLE YOU ARE IMPORTING WILL BE ABLE TO OBTAIN THE OFFICIAL SPANISH AUTHORISATION.

DO NOT PACK THE CAR WITHOUT GETTING THE TRACINGS OF THE VIN NUMBER DRILLED ON CHASSIS, EXPENSES, DELAYS AND CHARGES WILL INCREASE!

DO NOT SHIP THE CAR IF IT WAS BOUGHT LESS THAN A YEAR AGO.